

Agenda

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Audit and Governance Committee

Date: **Monday 28 June 2010**

Time: **5.00 pm**

Place: **Oxford Town Hall**

For any further information please contact:

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Audit and Governance Committee

Membership

Chair	Councillor Beverley Hazell	07758210722
Vice-Chair	Councillor Clark Brundin	01865 510868
	Councillor Roy Darke	01865 790670
	Councillor Bryan Keen	01865 776948
	Councillor David Rundle	07980894147
	Councillor Scott Seamons	07910595047
	Councillor David Williams	01865 765852

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AGENDA

Pages

PART ONE
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items.

3. STATEMENT OF ACCOUNTS INCLUDING ANNUAL GOVERNANCE STATEMENT

1-71

The Head of Finance has submitted a report which details the Oxford City Council Statement of Accounts 2009/10 and the Annual Governance Statement.

4. INTERNAL AUDIT ANNUAL REPORT - PRICEWATERHOUSECOOPERS

The Head of Finance will submit a report on behalf of the Councils Internal Auditors. The report provides a commentary of internal audit activity for the 2009/10 year.

The Committee is asked to comment on and note the report.

5. MINUTES

Minutes of the meetings held on

(a) 27th April 2010

72-79

(b) 20th May 2010

80-81

6. MATTERS ARISING FROM THE MINUTES

This Item is for information only

7. DATES OF FUTURE MEETINGS

The Committee will meet on the following dates at 5.00pm in the Town Hall.

Thursday 15th July 2010
 Thursday 23rd September 2010
 Monday 22nd November 2010
 Monday 31st January 2011
 Monday 28th March 2011

8. FORWARD PLAN

Details of reports requested by the Audit and Governance Committee.

9. MATTERS EXEMPT FROM PUBLICATION

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 of the on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.